

**Colorado Mountain Club
Board of Directors
American Mountaineering Center
Minutes 12.2.19
FINAL**

Board Roll Call /Attendance: Chantal Unfug, Secretary

Matt Stevens (video)

Jeff Flax

Chantal Unfug (video)

Ross Green

Glen Barr (video)

Kathy Workman

Maren Olsen

Jason Kolaczowski

Jesse Mattner

Kathy Kurtz

Dale Pfaff

Courtney Green

Dan Cummings (video)

Peter Hamilton (video)

Bruce McClintock

David Sanders - State Council

Welcome – Matt Stevens

Edits: consent agenda – move easy things to consent – changed name of Fort Collins to Northern Colorado

Motion: to approve consent agenda

First: Kathy Workman

Second: Jason Kolaczowski

Unanimously Approved

Approval of Board Minutes:

Matt Stevens gave edits and additions to Keegan which will be incorporated

Motion – To move to adopt the minutes with Matt's edits

First - Dan Cummings

Second – Maren Olsen

Unanimously approved

Executive Session - Matt Stevens

Motion – To move into executive session to discuss Personnel

First - Jeff Flax

Second - Kathy Kurtz

Unanimously approved

Motion – To conclude the executive session to discuss staff transitions and move back into the Board meeting.

First - Dan Cummings

Second - Courtney Green
Unanimously Approved

Board meeting continuation - Matt Stevens

Housekeeping:

Reminder and overview of the upcoming events/development – Gala in February, Jay, MJ have collateral to support you in table sales and ticket sales, auction items, please get involved

Board members to send bio's/photos to Jay for the website

Committees – looking for new committee members – Matt is looking for volunteers but will assign positions to harness your passion. Average non profit board members spend 300 hours per year!

Strat plan's goal is to go deeper on a few things, not spread ourselves too thin – finance is the top goal.

We serve 7000 kids in our youth program, 1700 shy of 2018

Board Chairman, Matt Stevens had to leave, so Jeff Flax takes over as interim chair

Keegan's Update:

Job description for new ops director in underway, staff transitions, will work with Executive committee; all feedback and involvement is welcome. Goals – board's involvement at a strategic level – board meetings discussion and feedback is welcome. Committees do work, we don't need report outs – each committee chair should write up a report for the board. Keegan will remind everyone two weeks in advance of board meetings.

Governance:

Keegan will make recommendations for each committee to recruit members to volunteer and the committee list will be sent out, so each board member can sign up or call the chairs to hear more about it.

Chantal Unfug reviewed Committee Charters process and clarified subcommittees don't need charters, as they are for overarching committees only.

Committee chairs should do a short report for their committee for each board meeting in writing one week prior to Board meeting - please send to Keegan.

Kathy Workman recommended we define and spend time on the charters etc. to ensure the committees are all going in the same direction.

October 2019 Current Committee Chairs:

Executive – Matt Stevens

Finance – Ross Green

Fund Development – Dan Cummings

Governance/Nominating - Chantal Unfug - *Charter draft done

Risk Management – Bruce McClintock

Strategic Planning – Kathy Workman - *Charter draft done

State Council – Glenn Barr - *Charter draft done

Finance: Ross Green and Penn Burris

Ross and Penn reviewed the personnel transition and status of Club finances.

Closed books thru September, the end of fiscal year; \$2.6m revenue was in line with projections, and categories are per Club's normal operations - such as -Press was low, G/A was higher, timing of SCFD funds impacts cash flow, individual contributions, and net income was higher than forecast due to youth education.

Ross and Penn clarified some changes to the Technical Climbing School (TCS) and its budget once it shifted from the Denver Group to CMC management. The expense increase is due to the CMC augmenting the TCS committee with professional staff.

Review of the annual audit: no significant change, still need to close with support from Krista, our staff accountant. October close will allow for us to dive into audit for the Dec 16th visit. The audit calendar is on track based upon what we know today, but may need to be delayed should any issues or irregularities arise.

Development: Dan Cummings

Dec 10th Colorado Gives Day – letters are going out. Board members should use this opportunity to give.
Feb 7th We need every board member to sell or sponsor a table. The two committees, tables and auction, are hard at work to help meet the goals.

Other Committee reports:

Strategic Planning: Kathy Workman

Completed its charter, and is recruiting committee members.

Bonfire is helping with graphic design and content/wording to best capture the passion behind the plan. The committee will guide staff in setting key performance indicators (KPI). Keegan will send finalized strategic plan to State Council.

State Council - Glenn Barr

Completed its Committee Charter

IT Committee: Jeff Flax

Focussing on transitioning from Chun, looking at bringing in a consultant to assist.

Misc other:

Keegan to schedule a meeting with the Mountaineers

Motion to Adjourn -

First - Courtney Green

Second Kathy Kurtz

Unanimously Approved

Adjourn 6:43 pm